

LA COSECHA GALERIA VENDOR AGREEMENT

4490 PEARL ROAD CLEVELAND OHIO 44109 | www.lacosechagaleria.com

Vendor's Contract Stipulations

The VENDOR agrees to rent a booth space for food or merchandise sales.

The event will be held _____(Date) from _____(Time).

The venue will be at the **La Cosecha Galeria 4490 Pearl Road, Cleveland, Ohio 44109.**

Set-up may begin on Saturday at 6:00 am.

The booth will be operated and managed by the Vendor and or authorized agents of this event. **No sub-contract of booth's or booth space is permitted without consent and approval by the event's Booth Committee.** The only sales permitted during the event are ones specified in this contract.

THE VENDOR agrees to the following:

- 1) Will be present at any session or orientation required for instructions on how to operate the specified business. The Event Management will not be responsible for any monetary loss the Vendor may acquire for not assisting any instruction session/ orientation or for not following instructions stated here.
- 2) LA COSECHA GALERIA is not responsible for any loss the VENDOR may suffer due to natural disasters, acts of God, and or any other situation the Event management has no control over.
- 3) All booths are subject to an inspection by the personnel of the event management. **Any violations will be subject to breach in contract, repossession of the booth, and complete loss of any money paid by vendor to management.**
- 4) Vendors interested in a specific location should make FULL payment upon application submission. The location of booths will be determined on a first-come, first-served basis as of the date of full payment is received. Numeration is started in order from the proximity of the main stage.
- 5) Vendors must set-up booth within the designated space(s). An additional fee will be charged for extensions beyond the designated area. See price chart on page 3 of contract. Non-compliance will be subject to the shut-down of your booth.
- 6) The Management of event has the right to cancel this contract at any time for any justifiable reason or violations of agreement. See page 3 for cancellation terms of contract.
- 7) THE VENDOR understands and agrees that additional tables, chairs, or any other item needed by the Vendor in order to make sales is his/her responsibility. The EVENT MANAGEMENT will not provide these items. The EVENT MANAGEMENT is only responsible for providing space and some amenities.
- 8) The electricity available will be **limited to 110 amps per booth.** The VENDOR has the responsibility of making sure with an electrician that the equipment used during the sales do not exceed the amount of electricity mentioned above. **In the event the vendor exceeds the amount specified he/she is responsible for providing his/her own electrical generators.** If not, the EVENT MANAGEMENT has the right to cut off electrical power to the booth until specifications are met.
- 9) Vendors must indicate method of food preparation (propane gas or charcoal) in order obtain comply with appropriate permit.
- 10) All booths must be kept clean, organized, and adhere to city sanitation guidelines. Vendors must provide their own plastic garbage bags and cleaning equipment.

- 11) All booths selling food must adhere to the following guidelines:
- a) **All persons preparing or selling foods must wear hair nets.**
 - b) **Persons serving food must wear gloves.**
 - c) **Food must be covered and not placed on ground.**
 - d) **Two large buckets of water must be available in booth (chlorine for sanitation/clear water).**
 - e) **Fire extinguisher (please check expiration date).**
- 12) THE EVENT MANAGEMENT reserves the right to limit the types of products sold by the vendor and reserves the right to do so, up to 15 days prior to the commencement of the event.
- 13) The use of any electronic device, with the exception of one refrigerator per booth, is strictly prohibited. The use of the following are also prohibited:
- **ROASTERS**
 - **FOOD PROCESSORS**
 - **MICROWAVE OVENS, ELECTRIC STOVE**
 - **ELECTRONIC DEVICE FOR MAKING FRAPPE, CHOPPED/CRUSHED ICE OR MAKING FROZEN DRINKS**
- NOTE: If vendor wants to use any of the above mentioned electrical devices, it is his/her responsibility to provide his/her own electrical generator.**
- 14) The sale of the following is prohibited to all vendors:
- 1) Alcoholic Beverages, Beer, & Wine ____ (initials)**
- 15) The sale of **PIRATED** music or merchandise is prohibited.
- 16) Vendors are required to decorate booths with creative, cultural or relevant themes to contribute to the décor of the event.
- 17) It is the responsibility of the **VENDOR** to be in the booth at least 1 hour prior to the commencement of the event and make sure that the sale ends at time the event ends for that day. ____ (initials)
- 18) The last day to honor contract: _____.
- 19) Basic fees for booth include: space rental and permits if necessary.
- 20) All booths must be taken down and all property removed before Saturday by 6:00 pm.

By signing below, I certify that I have read, understand, and agree to the terms and conditions of this contract and will abide by all sanitation, building, and safety guidelines.

Vendor Signature Date

For the use of La Cosecha Galeria Representative:

Signature _____
 Booth # _____ Deposit Amount _____ Date Paid _____
 Payment Balance _____ Date Paid _____

Vendor Booth Operation (Must be returned no later than Friday by 6:00 pm.)

Vendor Name:			
Booth Name:		Contact Person:	
Address City State Zip:			
Home Phone #:		Cell #:	
Email Address:			
Vendor Type	Requirements	Charges	Booth Number
Food Vendor Space	Charcoal _____ Propane _____ Gas _____	\$50 Per Open Date	Permit(s) # _____
Merchandise/Business Space	N/A	No Charge	
Non-Profit Information Table	N/A	No Charge	
NOTE: Applications submitted via email must be accompanied by payment to be complete. Send via email: lacosechagaleria@aol.com Send via mail: 4490 Pearl Road Cleveland, Ohio 44109 *Make checks payable to the La Cosecha Galeria .			Total Charges: \$ _____ <i>No Checks Accepted After Friday 6:00 pm</i>

For More Information Contact LCG at (216) 385-9545 or lacosechagaleria@aol.com